



The Lakeshore Food Club is seeking a full-time **AmeriCorps VISTA Member** to coordinate volunteer and community outreach and fundraising. The successful candidate will possess a hunger to improve food security in Mason County and a passion for giving back.

Position Title: AmeriCorps VISTA member
Reports To: Lakeshore Food Club Program Director

Summary:

Serving as an AmeriCorps VISTA is an adventure that will challenge you to re-think community and expand your heart and mind as you serve others. The AmeriCorps VISTA Member will train and track our team of rock star volunteers, generate funding to support the mission of feeding our area neighbors, assist in the coordination of a signature fundraising event and writing grant proposals, and collaborate with community partners to bring educational opportunities to Food Club members and the greater community. The VISTA Member must also fulfill training and service opportunities as required by the AmeriCorps Program.

Your Responsibilities:

1. Create a food rescue/reclamation program with local farmers and retailers.
2. Generate social media content to connect with potential donors, partners, volunteers, and members.
3. Coordinate an annual signature fundraising event
4. Apply for grant funds to support Food Club operational costs and programming
5. Schedule and promote educational classes and workshops - financial, cooking, nutrition, gardening, smoking cessation, etc.
6. Build rapport with Lakeshore Food Club volunteers
7. Coordinate and host volunteer appreciation events

About you:

- You enjoy being involved in several projects
- You are naturally curious and passionate with strategic thinking and problem solving skills
- You have strong computer skills - social media / digital marketing experience are a plus.
- You possess outstanding written and oral communication skills - writing and storytelling are critical in this role
- You have confidence and excellent communication skills in face to face public contact
- You are organized, with attention to detail and strong follow-through skills.
- You excel at both working on own your initiative and collaboratively with a group.

Benefits & Compensation: This AmeriCorps VISTA position is full time (37.5 hours per week), and requires a one-year commitment from August 2018-August 2019. VISTA Members are provided a generous vacation and sick leave policy, opportunities for professional development, an annual living allowance of \$12,277.72 as well as an end-of-service award of either a cash stipend (\$1,800) or education award (\$5,920). The position also provides VISTA Health Benefit Plan, child care support for those who qualify, travel and expense reimbursements, not to mention AmeriCorps swag.

To Apply:

If the work and mission of the Lakeshore Food Club excites you, submit a resume and cover letter to Sarah McMahon, Program Director, at sarah@lakeshorefoodclub.org by June 22, 2018.

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